



**POSITION TITLE: Forensic Interviewer**  
**POSTION STATUS: Fulltime/Part-time**  
**REPORTS TO: Director**  
**SALARY: \$20/hour**  
**Application Deadline: October 15, 2018**

The Forensic Interviewer position is a full-time position based out of the center's Montrose facility and is responsible for performing interviews throughout the 7<sup>th</sup> Judicial District including the counties of Montrose, Delta, Ouray, San Miguel, Gunnison and Hinsdale Counties.

## **JOB DESCRIPTION**

### **GENERAL DUTIES:**

The Forensic Interviewer will be responsible for interviewing victims of child abuse and witnesses to violence referred to the Dolphin House Child Advocacy Center by law enforcement or child protective services. The goal of the Dolphin House is to interview victims in a supportive manner in a comfortable environment and to complete an interview that will provide satisfactory evidence for court proceedings.

### **Essential Responsibilities:**

- Conducts forensic interviews of alleged victims and witnesses of abuse, as requested, on behalf of multi-disciplinary team members
- Maintains and updates files, case lists and statistical tracking
- Facilitates monthly case review meetings and provides verbal updates pertaining to interviews conducted for case review information with multi-disciplinary team members
- Testifies in civil and criminal court proceedings regarding general interview processes and techniques, as well as interviews conducted regarding individual cases as appropriate

- Remains current on research involving forensic interviewing and abuse investigations
- Facilitates quarterly Peer Review sessions including providing training regarding interview protocols
- Consults with members of a multi-disciplinary team as requested or deemed necessary
- Provides education and awareness to law enforcement about child abuse and the child advocacy center model
- Conducts training on a variety of topics related to child abuse including Mandatory Reporting requirements
- Performs other related duties as assigned.

**REQUIRED SKILLS: Requirements include:**

- Bachelor's Degree in Social Service or related field, or Law Enforcement Officer trained in forensic interviewing of child abuse victims
- Certification in Forensic Interviewing or the ability to obtain certification upon hire
- Experience in law enforcement or child protective service investigations
- Experience working in a multi-disciplinary environment with Child Protective Services, Law Enforcement, and other human services related disciplines
- Ability to communicate effectively with children and adolescents, ranging in ages 2 through 18, and developmentally disabled adults in order to solicit sensitive case information pertaining to abuse and/or witness accounts of abuse
- Academic training or practical experience in and knowledge of developmental stages of children and the dynamics and effects of intra and extra familial child abuse
- Ability to testify effectively in civil, criminal proceedings and depositions
- Ability to communicate effectively in writing and orally to a variety of individuals and groups
- Experience with public speaking and conducting and leading meetings
- Proficient in Microsoft Word, Publisher, Excel and PowerPoint

Please send your cover letter, resume, and professional references to [rhonda@dolphinhousecolorado.com](mailto:rhonda@dolphinhousecolorado.com).